

President

The President is responsible for supervising all operations of the club, including board members and committee chairs. The President is an elected member of the Board of Directors and may serve as President for up to two years.

The President oversees club:

- Leaders and Activities:
 - Supports the officers and chairs in charge of club programs, events, and activities.
 - Attends as many club events and activities as possible.
- Membership and Participation:
 - Engages with club members and volunteers.
 - Plans and presides over general meetings of the membership.
 - Reports on club management, activities, and programs.
 - Prepares newsletter and marketing emails.
- Relations with Stanford University:
 - The President is the primary club contact with the University administration.
 - Maintains a good relationship between the club and the campus community.
 - Looks for ways the club can be of service to the University and to Stanford students and families.
- Business:
 - Ensures the club follows all acts and orders of the corporation, the Board of Directors, articles of incorporation, bylaws, and any other governing documents.
- Board of Directors:
 - Presides over meetings of the Board of Directors.
 - Ensures that officers and committee chairs perform their duties and train their successors.
 - Selects (but does not sit on) the Nominating Committee, which is subject to Board approval.
 - With the President Elect, considers and oversees any revisions to the articles of incorporation or bylaws.
 - Chairs the Executive Committee.
 - Is a member of the Finance Committee, which prepares the annual budget.
 - Sits on other committees as desired.
 - Updates President-related documents and reports at the end of the year. Sends to the President Elect and files in the President's electronic records.